



BUCKS COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

Newtown Campus
Tyler 142

Date: January 10, 2013
Time: 1:30 P.M.

PRESENT:

Blake Eisenhart, Presiding
Dr. Frederick Breitenfeld, Jr
James M. Dancy
J. Peter Dominick
Frank Fazzalore
Elizabeth Fineburg
Frederick Gudknecht

Elizabeth A. Graver
Otto Grupp III
Madeline Kemper
Carol Mignoni-Ferguson
Garney Morris
Jeffrey Garton, Esq.
Dr. Stephanie Shanblatt

ABSENT: S. W. Calkins, Bernard O'Neill, Thomas Skiffington

Mr. Eisenhart called the meeting to order at 1:40 PM. Mr. Eisenhart announced that earlier in the day the Board of Trustees met in executive session.

Upon motion by Dr. Breitenfeld, seconded by Mr. O'Neill, the minutes of the December meeting were approved.

CHAIR'S REPORT

There was no report from the Chair this month.

PRESIDENT'S REPORT

Dr. Shanblatt reported that Matt Rusnak, Professor of Composition, Literature, and Italian, has a new book published by the University of Chicago Press. It is a translation of an 18th century book on etiquette, *Galateo*. Widely popular at the time, *Galateo* was as well-known as Machiavelli's *The Prince*. Matt also has a new book coming out in 2014 entitled *They Lived in Florence*. It documents archived houses, portraits, and other details of famous Florentines from the Middle Ages through contemporary personalities.

President Shanblatt was proud to share the academic accomplishments of our Fall 2012 enrollees. 510 students met the 4.0 GPA criteria and were named to the President's Honor List 4.0; 1117 students met the 3.5 GPA criteria for the Dean's List.

The President noted that the STEM department continued its outreach with two events during the month of December. In the Founders Hall lobby, students of faculty member Lee Ann Lippincott's Biological Science II class displayed their nature field journals, prepared with funding provided by a Cultural Incentive Grant. Later in the month Dr. Linda Rehfuss, Dr. Steve Goshorn and Donielle Donley, hosted a tour of our Biotechnology Lab for students from Council Rock South High School.

Dr. Shanblatt encouraged attendance at the *Show Some heART* event at LBC on February 8 and 9. The free event will feature a juried art exhibition, with a percentage of the sales proceeds benefitting the Foundation scholarship fund and LBC Art Gallery.

President Shanblatt welcomed and introduced two new administrative staff members: Loren Loeffler – Executive Director, Workforce Development and Maryann Brennan – Director, Continuing Education.

In conclusion, Dr. Shanblatt provided details about the \$15 million three-year US Dept of Labor TAACCCT consortial grant in which the College is included. Bucks will participate in the bio-manufacturing hub of the grant; bio-manufacturing supplies the techniques for making injectable medications. The College will receive \$380,584 to support capacity building and development of a capstone course in bio-manufacturing; approximately \$125,000 is also available for new biotechnology and bio-manufacturing equipment.

PUBLIC COMMENT

There was no public comment.

BOARD COMMITTEES

STUDENT & COMMUNITY RELATIONS COMMITTEE – Elizabeth Graver, Chair

Ms. Graver introduced Mr. Dennis McCauley, Director of Safety and Security, who presented information regarding emergency preparedness steps being taken by the College. The College is fortunate to have 40% of its security staff with previous military or law enforcement experience. Staffing coverage is provided and radio communication, via the County system, maintained to all campuses. Positive working relationships are fostered with local police and fire departments, as well as the FBI. Continuous training opportunities for officers and College staff are a major priority for the department.

A comprehensive Emergency Management Plan identifies three levels of emergency and the Emergency Response Team. The primary vehicle for notification of an emergency is the E2Campus alert system which is capable of contacting large numbers via phone, text message or email. Also in use is a siren system and alert beacons which are placed strategically throughout the campus. Emergency call boxes offer another means of communication. Proactive steps are

taken to identify potential student behavioral problems through the multi-disciplinary Behavioral Intervention Team led by Vice President Barbara Yetman.

Future plans include updating the Emergency Management Plan, training the Emergency Response team in incident management techniques, continuation of drills and training for various types of emergencies and upgrade of notification system technology.

ACADEMIC AFFAIRS COMMITTEE – James M. Dancy, Chair

Upon motion by Mr. Dancy, seconded by Mr. Fazzalore, the Board of Trustees approved an addition to Policy 5.9 Student Withdrawal.

Mr. Dancy introduced Provost Annette Conn who, along with Vice President Barbara Miller, presented a report on program accreditations. The five credit programs which are accredited by national organizations include: business, paralegal, associate degree nursing, art and music. Accredited non-credit programs include: LPN, Radiography, MRI Tech, CT Tech, Nurse Aid, Sustainable Building Advisor and the Public Safety Training Center. Some of the general benefits of such accreditation are opportunity for continuous self-study using external benchmarks, professional development and networking, facilitation of transfer for students, and qualification for national certification exams. Numerous additional specific program benefits have occurred as a result of implementing recommendations from accreditation teams.

STRATEGIC PLANNING, MARKETING & ASSESSMENT – J. Peter Dominick, Chair

There was no committee report this month.

FINANCE COMMITTEE – Dr. Frederick Breitenfeld, Chair

Upon motion by Dr. Breitenfeld, seconded by Mr. Morris, the Board of Trustees approved the following bid awards:

- **Pickup truck for Lower Bucks PSTC from Faulkner Auto Group for \$37,689.**
- **Video wall for Newtown Commons from Video Visions, Inc. for \$64,780.**
- **Penn Hall Masonry Repair to Twining Construction, Inc. for \$152,939.**
- **Café walk-in refrigeration from Multi-Temp Mechanical, Inc. for \$45,888.**
- **Tennis court resurfacing to Pro-Sport Construction, Inc. for \$39,450.**

Upon motion by Dr. Breitenfeld, seconded by Mr. Morris, the Board of Trustees approved the following other contract:

- **Acquire SciQuest Procurement System from SciQuest, Inc. for \$58,000 one-time fee and \$49,500 annual software license.**

- **Leasehold improvement for advanced manufacturing equipment from Keystone Construction Advisors, Inc. for \$33,656.**

Upon motion by Dr. Breitenfeld, seconded by Mr. Morris, the Board of Trustees approved the following change order:

- **For Newtown Commons construction management to Hill International, Inc. for \$32,000.**

Financial statements for the period ending December 2012 were provided for review.

HUMAN RESOURCES COMMITTEE—Elizabeth Fineburg

There was no committee report this month.

BOARD COMMENTS

There were no board comments.

Upon the motion being duly made and seconded, the meeting was adjourned at 2:10 PM. The next regularly scheduled meeting of the Board of Trustees will be on February 14, 2013 at 1:30 PM on the Newtown Campus.

Thomas Skiffington, Secretary