



BUCKS COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

Newtown Campus
Tyler 142

Date: October 9, 2014
Time: 1:30 P.M.

PRESENT:

James Dancy, Presiding
Dr. Frederick Breitenfeld, Jr
S. W. Calkins
Blake Eisenhart
Frank Farry
Frank Fazzalore
Elizabeth Fineburg
Elizabeth Graver,
Otto Grupp III

Frederick Gudknecht
William Maeglin
Carol Mignoni-Ferguson
Garney Morris
Carol Shelly
Thomas Skiffington
Jeffrey Garton, Esq.
Dr. Stephanie Shanblatt

ABSENT: none

Mr. Dancy called the meeting to order at 1:35 PM. Mr. Dancy announced that earlier in the day the Board of Trustees met in executive session to discuss real estate, labor relations and personnel matters.

Upon motion by Ms. Fineburg, seconded by Mr. Eisenhart, the minutes of the September meeting were approved.

CHAIR'S REPORT

Mr. Dancy reminded the audience of upcoming events marking the 50th anniversary of the college. On the evening of October 11 the college will host a *Music Premiere and Art Unveiling* celebrating the works of our talented faculty. On Saturday, October 25, the Lower Bucks Public Safety Training Center will host an open house and community day.

On November 19 the first in a series of three faculty lectures will be held at the Upper Bucks Campus featuring Jerry Millevoi of the Social & Behavioral Science department presenting "150 Years Later: The Civil War in Film".

PRESIDENT'S REPORT

The President congratulated our fall sports teams and players on their achievements.

- The Men's Soccer team, coached by Justin Burroughs, clinched the Eastern PA Conference Championship with an 8-0 win over Montgomery County Community College. With an overall record of 12-1, the team set the college record for most goals scored in a game in an 11-1 victory over Lehigh Carbon. Team member Richard Domico, is currently the NJCAA's top goal scorer in country.
- Sophomore Trevor Hopf, goalkeeper and co-captain of the Centurions men's soccer team, was named Athlete of the Week by the Eastern Pennsylvania Athletic Conference (EPAC) for the first week in September. During that week Hopf recorded two shutouts and allowed just one goal. He totaled 14 saves in the three games, highlighted by the 7 he made against Manor College.
- The Women's Volleyball team, coached by Stephanie Recklau, qualified for the Region XIX playoffs with a win over Valley Forge Military College. This marks their first time qualifying since moving to NJCAA, Region XIX in 2012.

Dr. Shanblatt reported that the Advising and Transfer Services Office recently held a successful Transfer Fair last week, with 65 colleges in attendance including Penn, Columbia, Villanova, Rider, East Stroudsburg, St. Joseph's University, St. John's University, Drexel, the University of Pittsburgh and Temple. Another event on October 9 will bring nearly 200 colleges and universities to the Newtown Campus to provide students and parents the opportunity to explore higher education options in the region.

President Shanblatt noted that these are the last days to view "Bucks County Artists: A Cross Section," on exhibit at the Hicks Art Center Gallery through Saturday, October 11. The exhibit takes a closer look at the culture that immediately surrounds us in Bucks County through the works of six artists in varied media.

The President reported that the Lower Bucks Campus will host a debate between the candidates for U.S. Congress in the 8th congressional district at 12:15 p.m. Thursday, October 23 in the Student Commons. William Pezza, faculty member in the Social & Behavioral Science Department, will serve as moderator between the two candidates for the office.

Dr. Shanblatt began her update on staff activities by noting that the college partnered with United Way to offer the 2nd annual Volunteer Bucks Day of Service. Thanks to the nearly 100 volunteers assisted 11 agencies throughout Bucks County and to Matt Cipriano who coordinated the project. Also busy were Liz Kulick, Christine Hagedorn and Barbara Yetman who presented this week at a student services conference in Philadelphia. Their presentation, *One Stop: It's More than One Place*, explored the experience in implementing a one-stop service model at Bucks, including facility renovations, business processes, technology improvements, and communication plans. In addition, Marta Kaufmann, Executive Director, Marketing & Public Relations, has been chosen to judge material for the Paragon awards presented by NCMPR (National Conference for Marketing and PR) in several entry categories. It will be a good

opportunity to learn about best practices and see what other colleges are doing across the country.

In conclusion Dr. Shanblatt asked Vice President Dennis Matthews to introduce Martin Snyder who has accepted the permanent position as Executive Director, Physical Plant.

PUBLIC COMMENT

There was no public comment.

BOARD COMMITTEES

GOVERNANCE COMMITTEE – Dr. Frederick Breitenfeld, Chair

Upon motion by Dr. Breitenfeld and second by Ms. Shelly, the Board of Trustees approved as presented the following:

- **Revisions to Governance & Compliance Policies**
- **Gender Based Misconduct Policy**

Action on Board of Trustees Bylaws Revision was deferred to the November meeting.

Next, Vice President Barbara Yetman reported on the manner in which the college will comply with Title IX legislation and the SaVE Act. Title IX prohibits discrimination in educational programs or activities on the basis of sex and includes sexual harassment/bullying and sexual violence. The Sexual Violence Elimination Act, effective October 2014, seeks to address the violence women face on campus through required incident reporting, comprehensive education and awareness programs and designation of a Title IX Coordinator and deputy officers. The college has adopted a comprehensive program to address all requirements and will provide training in the near future for faculty and staff. Student awareness and knowledge will be increased through discussion at new student orientation, creation of a new dedicated web page and informational programs offered throughout the academic year.

STUDENT COMMUNITY RELATIONS COMMITTEE – Thomas Skiffington, Chair

Mr. Skiffington introduced Vice President Barbara Yetman who presented a report on the new academic advising model. Since Spring 2011 with the establishment of an ad hoc committee to review academic advising, the college has been committed to improving the method and scope of advising students. The goal was to provide individual academic advising to all entering students and follow up with assignment of each student to a full time faculty advisor. Progress to date includes successful implementation of new student advising with 2420 students going through the new model prior to Fall 2014 semester.

Provost Clayton Railey reported that the implementation of the subsequent 1:1 student/faculty advising model is underway. Dr. Railey commented that the work and cooperation of the faculty, academic deans, ITS staff and educational planners have been critical to the success of the new student advising model kick-off. .

Technology and facility enhancements are also taking place to support the new processes. A new student planning module is being launched simultaneously to provide better advising tools for faculty and students and the construction of the new Advising Center is expected to be completed in December. While there is still work to be done, the college is well on its way to meeting its goal of providing improved, personal advising to its students. The outcomes anticipated as a result of these advising enhancements should result in increased student engagement and ultimately improved academic progress and retention.

FINANCE COMMITTEE – William D. Maeglin, Chair

Upon motion by Mr. Maeglin, seconded by Mr. Breitenfeld, the Board of Trustees approved the following*:

Bid Awards

- **Concrete remediation at the Upper Bucks Campus to John G. Moser & Son, Inc. for \$68,750.**

Financial statements for the period ending September 2014 were provided for review.

*Ms. Shelly was not present for this vote.

BOARD COMMENTS

There were no board comments.

ADJOURN

Upon the motion being duly made and seconded, the meeting was adjourned at 2:15 PM. The next regularly scheduled meeting of the Board of Trustees will be on November 13, 2014 at 1:30 PM on the Upper Bucks Campus.

Dr. Frederick Breitenfeld Jr., Secretary