



## BUCKS COUNTY COMMUNITY COLLEGE

### BOARD OF TRUSTEES MEETING

Newtown Campus

Date: December 14, 2017

Time: 11 A.M.

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#### PRESENT:

Thomas Skiffington, Presiding  
David Breidinger  
James Dancy  
Blake Eisenhart  
Frank Farry  
Frank Fazzalore  
Elizabeth Graver

Otto Grupp III  
William Maeglin  
Linda Mannherz  
Garney Morris  
Carol Shelly  
Philip Wursta  
Jeffrey Garton, Esq.  
Dr. Stephanie Shanblatt

ABSENT: Elizabeth W. Fineburg and Carol Mignoni-Ferguson

Mr. Skiffington called the meeting to order at 11:15 AM and announced that earlier in the day the Board of Trustees met in executive session to discuss real estate, labor relations and personnel matters.

Upon motion by Ms. Shelly, seconded by Mr. Grupp, the minutes of the November meeting were approved.

#### CHAIR'S REPORT

There was no report from the chair.

#### PRESIDENT'S REPORT

The President reported that the college received a grant from Foundations Community Partnership to fund the new ACHIEVE program which will provide support to students on the autism spectrum. Students enrolled in the program will receive assistance in acclimating to the college environment through counseling and special course work. The grant will provide financial support for course development, employment of graduate assistants, and development of marketing materials to advertise the program with other entities who work with this population.

Dr. Shanblatt thanked faculty and staff for demonstrating their generosity this year. Through several campus initiatives including a food drive, efforts in Student Life and programs at both UBC and LBC, the college has donated almost \$10,000 to local community agencies. In addition, this year's contributions to the United Way campaign totaled \$9,266 which resulted from a doubling in participation.

President Shanblatt shared information about the efforts of Dan Kholbec, a local veteran and Bucks alum, who has joined with Dr. Jan Cook, Enrollment Specialist, John Mathews, Dean Arts, and Deb Ricciardi, Arts Faculty, to recognize forgotten veterans. Through his non-profit organization, NAGA (Never Again Grieve Alone), Dan discovered that there are 17 unclaimed veterans buried in the Washington Crossing Veterans Cemetery. The NAGA mission was shared with Ricciardi's painting class, which resulted in a student portrait of Eva Binns, one of the unclaimed vets at the cemetery. Her portrait was painted by a student veteran who served in the Korean War. A second portrait is being painted now and the hope is that more portraits can be created to give honor to these individuals and make others aware of the thousands of unclaimed veterans across the nation.

The President reported that Dean Tracy Timby had an article published in the NACCE journal, Community College Entrepreneurship, "Walking the Talk at Bucks County Community College". The article highlighted the many efforts underway to encourage individual and curricular entrepreneurship at the college.

Dr. Shablatt thanked Marlene Barlow and Dr. Lynn DellaPietra for organizing the first Career campus. High school students attended the event which featured panel discussions by academic deans as well as presentations on careers and transfers. Later students attended a class in their academic area of interest.

Finally, the President encourage those looking to get in the holiday spirit to check out the concert that evening in the Zlock PAC at 7:30 PM. Hickory Brass Band , Philadelphia's premier 17-piece brass orchestra, will perform a lineup of holiday music including many favorites such as "Do You Hear What I Hear," "Silent Night," "Feliz Navidad," "'Twas the Night Before Christmas".

#### PUBLIC COMMENT

John Strauss, President BCCC Faculty Federation, made the following statement to the trustees and the county commissioners on behalf of the federation membership. Racial and ethnic diversity is an important value at our college and currently the membership of the Board of Trustees does not reflect the diversity of the students of the county. Mr. Strauss further stated that the spirit of the message included: acknowledgement that the statement is not critical of any member of the Board of Trustees, recognizes that the Board does not select its members and is offered in the hope that anyone involved in conversations about the issue would share this perspective. In conclusion Mr. Strauss stated that the college faculty recognize that this is an

issue college-wide and the faculty are working to remedy the situation by a similar resolution to their membership and faculty hiring committees.

Chairman Skiffington stated that he hoped that faculty, staff and the public recognize that that Board of Trustees supports diversity among the Board as well as among faculty, staff and students.

### COMMITTEE REPORTS

ACADEMIC, STUDENT & TECHNOLOGY COMMITTEE – Elizabeth Fineburg, Chair

Ms. Graver chaired the meeting in Ms. Fineburg's absence.

**Brant Steen, Associate Vice President,**

CONSENT AGENDA – William D. Maeglin, Chair, Finance Committee

Mr. Skiffington announced that all action items would be considered on the Consent Agenda. Trustees were advised that if discussion was requested on any item, that item would be removed from the Consent Agenda. There were no requests to remove items from the agenda.

**Upon motion by Mr. Maeglin and second by Ms. Shelly, the Board of Trustees approved the following consent agenda items as presented:**

- **Bid Award for Pemberton Hall elevator rebuild t to Twining Construction, Inc. for \$252,180.**
- **Other Contract Awards**
  - **Copier lease replacement to Frazier Advanced Information Systems using COSTARS for 10,181 per year and a five year total of \$50,906.**
  - **Lab furnishings for Founders Hall to Corporate Environments, Inc. using COSTARs for \$28,662.**
- **Annual Audit Report for Fiscal Year 2017 as presented by Baker Tilly, LLC.**
- **Classified Employee Labor Agreement for the four year period July 1, 2017 through June 30, 2017.**
- **Extension of the Administrative Employee Post Retirement Benefits Program from January 1, 2018 through December 21, 2020.**

### BOARD COMMENTS

There were no board comments.

ADJOURN

Upon the motion being duly made and seconded, the meeting was adjourned at 11:40 AM. The next regularly scheduled meeting of the Board of Trustees will be on January 11, 2018 at 11 AM on the Newtown Campus.

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William D. Maeglin, Secretary