



BUCKS COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Newtown Campus
Date: December 12, 2019
Time: 1:30 P.M.

PRESENT:

Elizabeth Fineburg, Presiding
David R. Breidinger
James Dancy
Blake Eisenhart,
Otto Grupp III
William Maeglin

Linda Mannherz
Garney Morris
Carol Shelly
Philip Wursta
Jeffrey Garton, Esq.
Dr. Stephanie Shanblatt

ABSENT: Frank Farry, Carol Mignoni-Ferguson, Elizabeth Graver and Thomas Skiffington.

Ms. Fineburg called the meeting to order at 1:30 PM and announced that earlier in the day the Board of Trustees met in executive session to discuss real estate, labor relations and personnel matters.

Those in attendance observed a moment of silence to mark the passing of Trustee Frank J. Fazzalore. Joining the Board and members of the college community were Jamie Fazzalore and David Truelove, daughter and son-in-law of Mr. Fazzalore. The members of the Board shared memories of their interactions with Frank and his dedication to serving the college and its students over his 23 years of service. Upon motion and unanimous approval by the Board, the honor of Trustee Emeritus was conferred upon Mr. Fazzalore in recognition of his long and commendable service. Ms. Fazzalore accepted a gift commemorating her father's service and thanked the members of the Board and the college for their comments and support of her father.

Upon motion by Ms. Shelly, seconded by Mr. Maeglin, the board approved the minutes of the November meeting, with Mr. Eisenhart abstaining.

CHAIR'S REPORT

There was no report from the Chair.

PRESIDENT'S REPORT

Dr. Shanblatt congratulated Dennis McCauley, Executive Director Security & Safety, on his receipt of a Certificate of Appreciation from the Secret Service at a meeting of the Philadelphia Area Electronic Crimes Task Force. The honor acknowledges his facilitation of the mission of the Electronic Crimes Task Force as well as assisting the Secret Service in its efforts to coordinate with Bucks County police agencies in preparation for the 2020 election season. Sincere thanks to Dennis and his entire staff for all that they do to provide a safe campus environment.

Also recognized were Executive Director Sue Herring and the Workforce Development team who are honored this week in Orlando as recipients of the NCCET Exemplary Program Award. The award recognizes members of the National Council for Continuing Education & Training who offer unique programs which are sustainable and replicable. This award salutes the outstanding work done at the college to offer metal work training to county residents.

President Shanblatt shared that STEM Dean Shawn Wild recently visited the Bristol Complex Community Advisory Committee and gave an overview presentation of the great things happening in the STEM Department. Included in the discussion was a description of faculty member Andrew Ippolito's grant using VR to enhance spatial learning with Bucks and Bristol area high school students funded by Dow, along with Dr. Kathi Knight's successful STEM scholars grant with Rider that motivated 24 students to commit to becoming STEM educators.

The President recognized the service the college provides service to the community by graduating 53 local firefighters who completed national certification training. The graduates were trained in Croydon and Doylestown and hailed from across Bucks County and SE Pennsylvania. Thanks to our outstanding fire science instructors at the Public Safety Training Centers who prepare individuals to serve in local fire companies across the state.

Dr. Shanblatt highlighted the generous support of the campus community, over the past few months for several worthy causes. The Foundation & Alumni Association's Giving Tuesday campaign on December 3 for Bucks Fighting Food Insecurity Fund was a great success raising \$15,500 to fund food insecurity efforts on campus. Donations to the United Way totaled \$14,320 during the 2019 fall campaign, representing a 40% increase in giving over last year. The campus food drive netted \$7,050 to benefit campus and community food insecurity programs. The campus hosted a Holiday Helper event which gave students the opportunity to choose gifts for their family and friends from a selection of donated items. Thanks to all the generous staff and friends of the college who organized and contributed to these campaigns.

For those wanting to get in the holiday spirit, be sure to check out the Jump City for the Holidays concert tomorrow night at 7:30 PM at the Zlock PAC. The night will feature a showcase of the season's most wonderful stories accompanied by a big-band sound.

PUBLIC COMMENT

There was no public comment.

COMMITTEE REPORTS

EXECUTIVE COMMITTEE

Mr. Dancy reported that the Audit Committee met with the independent auditing firm on December 4 to receive the draft of the fiscal year 2019 audit. No significant issues were identified in the draft. Following the receipt of additional informed to be shared with the auditors, a final version of the audit will be available by year end and the college will file the requisite financial statements with the state.

ACADEMIC, STUDENT & TECHNOLOGY COMMITTEE – William Maeglin, Chair

Evan Brooks, Student Government Association (SGA) President, and Jasmine Ramos, SGA Vice President, provided an update on the activities of the SGA by first acknowledging the roles and service of the other members of student government leadership. SGA made communication and visibility on all campuses a priority this semester by visiting classes, attending club meetings and revamping social media sites. Another goal was to examine the foundational documents and organization of the SGA and take steps necessary to update and streamline. This was accomplished by revising the constitution and realigning the committee and officer structure. A new committee, Pennsylvania Youth Leadership Network (PYLN), was established to ensure that student events are reflective of student diversity at the college. SGA provided social events for student interaction and supported the RadioBux Campaign for Hunger. SGA leaders plan to continue their work on behalf of Bucks students next semester.

CONSENT AGENDA – William Maeglin, Vice Chair, Board of Trustees

Ms. Fineburg announced that all action items would be considered on the Consent Agenda. Trustees were advised that if discussion were requested on any item, that item would be removed from the Consent Agenda.

Mr. Maeglin announced, that since the consent agenda contained items from several committees, as Vice Chair he would present the consent motion for approval.

Upon motion by Mr. Maeglin and second by Mr. Grupp, the Board of Trustees approved the following actions under the consent agenda.

Finance Committee

- **Other Contracts: Founders Hall lobby roof drainage system repair to Madsen, Inc. for \$51,900.**

Academic, Student & Technology Committee

- **Course fee additions and revisions for the academic year 2020-2021 as presented.**

Executive Committee

- **Authorize the Executive Committee to act on behalf of the full Board of Trustees in matters relating to the audit and auditor selection and any other compelling matters. Further that such action shall result in electronic notification to all Trustees in advance of any such Executive Committee action.**

Mr. Garton noted that the reason for the Executive Committee motion is that the Board will not be meeting during the month of January.

BOARD COMMENTS

Trustee Carol Shelly encouraged attendance at the college event on April 22 featuring the book *Life in Jar*. The book is based on the true story of Irena Sendler and the Kansas teens who recently discovered her story. Sendler, a Polish Catholic social worker, organized a rescue network to save 2,500 Jewish children from certain death in the Warsaw ghetto during World War II.

Trustee Otto Grupp acknowledged the contributions of Vice President Tobi Bruhn and wished him well in his new position.

ADJOURN

Upon the motion being duly made and seconded, the meeting was adjourned at 2:20 P.M. The next regularly scheduled meeting of the Board of Trustees will be on February 13 at noon on the Newtown Campus.

Philip Wursta, Secretary